

PRE-SHIPMENT INSPECTION INTERNAL APPEAL FORM

1. EXPORTER INFORMATION

Company Name

 Company Address

 Telephone No.: Telefax No.:
 Telex No.: Contact Person:

2. EXPORTER'S COMPLAINT DISCUSSION

Prior to completion of this form, the complaint should already have been discussed with the QA TECHNIC office staff. Please advise QA TECHNIC office location:
 Person with whom complaint discussed:

3. REFERENCE NUMBERS

Inspection order Reference No.:
 (as advised by QA TECHNIC office or importer)
 Contract/Order/Proforma Invoice/Final Invoice No.:
 (delete as applicable)

4. DESCRIPTION OF THE GOODS

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If you wish to appeal that the action of QA TECHNIC is not in accordance with the WTO Agreement on Pre-shipment Inspection, please complete Section 5 below. If not applicable, please proceed to Section 6.

5. NATURE OF GRIEVANCE WITH QA TECHNIC OFFICE

Please indicate, by marking an "x" in the appropriate box(es) below, which articles of the WTO Agreement on Pre-shipment Inspection ("API") have, in your opinion, not been complied with by the QA TECHNIC office.

Category	API Article No.		Category	API Article No.		NOTES : If your grievance: (i) Does not concern the above mentioned categories, please proceed to Section 6. (ii) Concerns the above mentioned categories and also relates to PSI carried out in a WTO member country of goods for importation into a WTO member country: you are entitled to submit the dispute to an Independent Review, at least two working days after submission of this form to the QA TECHNIC office, in accordance with Article 4 of the WTO Agreement on Pre-shipment Inspection. Further details are available from QA TECHNIC upon request.	
Non-discrimination	2.1	<input type="checkbox"/>	Delays	2.15	<input type="checkbox"/>		
	2.3	<input type="checkbox"/>		2.16	<input type="checkbox"/>		
	2.4	<input type="checkbox"/>		2.17	<input type="checkbox"/>		
Site of inspection	2.5	<input type="checkbox"/>		2.18	<input type="checkbox"/>		
	Standards	2.6		<input type="checkbox"/>	2.19		<input type="checkbox"/>
		2.7		<input type="checkbox"/>	Price Verification (For export market price: Not customs valuation purposes)		2.20 (a)
2.9		<input type="checkbox"/>	2.20 (b)	<input type="checkbox"/>			
Protection of Confidential Business Information	2.11	<input type="checkbox"/>	2.20 (c)	<input type="checkbox"/>			
	2.12	<input type="checkbox"/>	2.20 (d)	<input type="checkbox"/>			
Conflicts of Interest	2.14 (a)	<input type="checkbox"/>	Appeals Procedures	2.20 (e)	<input type="checkbox"/>		
	2.14 (b)	<input type="checkbox"/>		2.21	<input type="checkbox"/>		
	2.14 (c)	<input type="checkbox"/>		2.21 (a)	<input type="checkbox"/>		
			2.21 (c)	<input type="checkbox"/>			

6. SUMMARY OF GRIEVANCE

Please advise the facts of the case and summarize the reasons why, in your opinion, the decision or conduct of the QA TECHNIC office is not acceptable. Please attach copies of relevant documents.

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7. PROPOSED SOLUTION TO THE GRIEVANCE

Please state your proposed solution to the grievance

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8. EXPORTER’S DECLARATION

- I hereby declare that:
- A. I am an authorized employee of the exporter
- B. The information contained here is, to the best of my knowledge, correct

Full Name:
Position:
Company Name:

Signed:
Date: __/__/20