



AUDIT TIME DETERMINATION AND PRICING INSTRUCTION

1.0. PURPOSE

Determining how the product certification fees to be realized by Alberk QA TECHNIC will be determined.

2.0. SCOPE

It covers Certification, Recertification, Preliminary Inspection, Surveillance, Follow-up and Scope Extension Inspections and interim audits.

3.0. RESPONSIBLES

Product Certification Manager, Directive Managers, Product Certification auditors are responsible for the implementation of this procedure.

4.0. APPLICATION

4.1. Time to be spent on the review,

- The size of the organizations,
- Product type and properties,
- It is determined according to the settlement features.

4.2. Factors that will reduce or increase the number of days for the examination to be carried out, if any, are determined by the personnel reviewing the application, taking into account the information of the organization. Taking these factors into consideration, the number of inspection days and number of Inspectors / Auditors are determined by the planning supervisors according to the tables below.

4.2.1. LIFT DIRECTIVE

CONFORMITY ASSESSMENT MODULE	AUDIT TIME
MODÜL B	1 DAY (1 day is added for each different type.)
MODÜL E,D,H1	1 DAY (1 day is added for each different type.) See item 4.7 for the quality module audit period.
MODÜL F,G	½ days for each product

4.2.2. Building Materials, G Regulation, Concrete

Building Materials, Regulation G, Concrete controls consist of two stages. Stage 1 inspection is determined as 0,5 days and Stage 2 inspection is determined as 1 day for each product. If more than one product within the same product group within the scope of aggregates are produced within the same facility, Stage 2 inspection of these products can be done within 1 day. However, this can be applied for a maximum of 3 standards on the same day.

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4.2.3. EN 15085-2 Railway applications / Railway vehicles and their welding processes

NUMBER OF EMPLOYEES	AUDIT TIME
0-99	1 GÜN
100-199	2 GÜN
200 OVER	3 GÜN

If a design review is requested, 0.5 days are added to the inspection periods.

4.2.4. Other products mentioned above, within the scope of TS EN ISO / IEC 17065

For all other regulations and scopes in the volunteer area, the inspection periods are realized as 1 day per product group.

4.3. The factors that may require additional or less review time are summarized below.

4.3.1. Situations that may require additional audit time:

- If there is activity carried out in more than one building or facility, the distance between the facilities is more than 50 km, limited transportation and communication
- Situations that require an interpreter,
- High-grade rules (space, nuclear facility, military facility, etc.),

4.3.2. Situations that may require reducing the audit time:

- The fact that there is preliminary information about the establishment (such as being documented in another subject),
- Customer's Review information (already documented under another 3rd party program),
- The management system has been operated for more than five years and is certified by a certification body

4.4. Although the factors that reduce the inspection time come together, the time determined for certification review should not be reduced by more than 30% in total with the effect of these activities.

4.5. It is carried out at the same time as the time allocated for certification review for Surveillance Inspections. If there are factors that can increase or decrease these times (such as scope extension or scope reduction), they should be taken into account and recorded by the planning manager.

4.6. If the transportation and accommodation expenses are not covered by the relevant company, these expenses are calculated approximately and added to the certification fees. For companies that have previously documented or transferred from a different UDK or OK, max. Discounts can be applied not to exceed 30%.

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Table-1 Certification Fees According to Directives

2014/33/AB LIFT DIRECTIVE				
Modul B – EK IV-B				1500 TL
Modul D – EK XII				2500 TL
Modul E – EK X				2500 TL
Modul F – EK V				750 TL
Modul G – EK VIII				750 TL
Modul H1 – EK XI				3500 TL
2006/42/EC MACHINE DIRECTIVE				
AT TYPE REVIEW				8000 TL
305/2011/AB CONSTRUCTION MATERIALS DIRECTIVE				
Sistem 2+ ; Aynı tesis için aynı ürün grubunda başvuru standart sayısı (N)	1	2-4	5-10	11-20
Belgelendirme/Gözetim ücreti	3.000 TL	+700x(N-1)	+300x(N-1)	+200x(N-1)
2016/426/AB GAS BURNED DEVICES DIRECTIVE				
MODUL B	TEST FEE	TECHNICAL FILE VERIFICATION 1000 TL		CERTIFICATE 500 TL
MODUL F	TEST FEE	TECHNICAL FILE VERIFICATION 1000 TL		CERTIFICATE 500 TL
MODUL G	TEST FEE	TECHNICAL FILE VERIFICATION 1000 TL		CERTIFICATE 500 TL
MODUL C2	FIRST INSPECTION	750 TL man/day		CERTIFICATE 500 TL
	SURVEILLANCE	750 TL man/day		CERTIFICATE 500 TL
	Annual Usage Fee		1-10 Model; Number of models * 100 TL 11-30 Model; Number of models * 50 TL 31 and above; Number of models * 30 TL	

Table-2 : G SIGN AND Product Certification Price Table

G / EN 206 / Product Certification certification audit	3.650 TL FOR 3 CLASSES (ADDITIONAL + 150TL FOR EVERY CLASS)
G / EN 206 / Product Certification surveillance audit	3.450 TL FOR 3 CLASSES (ADDITIONAL + 150TL FOR EVERY CLASS)
TS EN 15085-2 CERTIFICATION/ SURVEILLANCE	6.000 TL/ 3.000 TL
TS EN ISO 3834-2 CERTIFICATION/ SURVEILLANCE	6.000 TL/ 3.000 TL
TS EN ISO 3834-3 CERTIFICATION/ SURVEILLANCE	6.000 TL/ 3.000 TL
TS EN ISO 3834-4 CERTIFICATION/ SURVEILLANCE	6.000 TL/ 3.000 TL

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4.7. QUALITY MODULES AUDIT (Module H1/D/E)

	Manufacturer Document Status	Audit Duration	Audit Plan
A	The manufacturer has ISO 9001:2015 Quality Management system certificate and its scope includes the product applied for. It just asks for the product certificate. (Quality module audit only)	2 men 1 day / 1 man 2 days (ISO 9001:1day + Quality module inspection: Depends on time all requirements check is completed min. It is set as 3 hours.)	Joint audit including System Certification for the confirmation of the compliance of the system established by the manufacturer with the requirements of ISO 9001: 2015 and the directive audit for compliance with the basic requirements
B	Manufacturer does not have ISO 9001:2015 certification	Time is determined by the lead auditor based on the time needed to complete the check of IAF MD 5 rules and quality module requirements.	Joint audit including System Certification for the confirmation of the compliance of the system established by the manufacturer with the requirements of ISO 9001: 2015 and the directive audit for compliance with the basic requirements
C	The manufacturer has ISO 9001:2015 Quality Management system certificate and its scope includes the product applied for. Requests both system and product certificates at the same time (Quality module and ISO 9001 INTEGRATED audit)	Determined by System Certification (ISO 9001 Audit: Time determined according to IAF MD 5 rules + Quality module inspection: Depends on time all requirements check is completed min. It is set as 3 hours.)	Conducting an integrated audit and ISO 9001 standard audit according to the relevant directive(s) for compliance with basic requirements

- See TL-04 for determination of inspection period according to IAF MD-1 and IAF MD-5 Requirements.

5. RELATED DOCUMENTS

- TL-04 AUDIT TIME DETERMINATION AND PRICING INSTRUCTION
- CE-PR.003 Quality System Modules Review Procedure

6. STATUS OF REVISION

Revision Date	Revision Number	Overhauled Clause	Explanation
15.12.2006	01	-	Writing format was changed. Revision status table has been added. Order name has been changed..

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18.06.2007	02	4	Stage 1 and stage 2 have been added.
18.09.2007	03		Company logo and trade name changes are reflected..
05.12.2007	04	Table -2	Product Certification price list added
03.11.2008	05	Table -2	FPC Inspection and Q-PASS added to the price list
19.01.2009	06	Document number	Document number has been corrected as CE-TL.005.
01.06.2010	07	4.7	EN 206-1 Pricing table has been added..
02.11.2010	08	4.7	Earthing, lightning rod, electrical panel, hygiene and sanitation, noise, vibration, lifting transmission machines, pressure equipment / boilers, cathodic protection inspection fees and product certification fees were revised.
07.03.2011	09	4.1, 4.6, 4.7, 5	Definitions and tables related to determining BRC audit duration and fee were added, Table 2 Inspection prices were updated..
19.01.2012	10	1, 2, 4.7	Inspection service fees were removed from the order because a separate order was prepared for the inspection services
18.10.2012	11	4.7	Certification fees made within the scope of building materials regulation and G regulation were changed..
14.02.2013	12	4.7	Charges for new regulations have been added
18.04.2013	13	4.2	The issue of determining the audit duration related to EN 45011 has been added..
20.05.2013	14	4.9- 5.0	Duration and fee definition are added in Halal Certification audits
26.12.2013	15	4.2	EN 45011 has been updated to TS EN ISO / IEC 17065.
31.10.2014	16	4.7 Table 2	94/9 / AT PRICES ADDED
23.11.2015	17	4.6 and 4.7	Additional birches were added and prices for the 305/2011 / EU and G mark were revised...
30.12.2016	18	4.2 ve 4.3	Increasing and decreasing situations affecting audit periods and audit periods were revised.
03.04.2018	19	4.6	G mark document fee has been revised
26.11.2019	20	4.7	The version of the 9001 standard has been updated to 2015
21.02.2020	21	5-Tablo 1 – Tablo 2	Related documents have been updated. Pricing not covered by accreditation has been removed. Prices excluding tour boats are updated in TL.
28.02.2020	22	4.2.2	There are 3 daily standard limitations for aggregates
06.04.2020	23	4.6	RECREATIONAL CRAFTS DIRECTIVE deleted from scope
10.08.2021	24	4.2.1-4.7	Quality modules audit time clarified

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