



AUDIT TIME DETERMINATION AND PRICING INSTRUCTION

1.0. PURPOSE

Determining how the product certification fees to be realized by Alberk QA TECHNIC will be determined.

2.0. SCOPE

It covers Certification, Recertification, Preliminary Inspection, Surveillance, Follow-up and Scope Extension Inspections and interim audits.

3.0. RESPONSIBLES

Product Certification Manager, Directive Managers, Product Certification auditors are responsible for the implementation of this procedure.

4.0. APPLICATION

4.1. Time to be spent on the review,

- The size of the organizations,
- Product type and properties,
- It is determined according to the settlement features.

4.2. Factors that will reduce or increase the number of days for the examination to be carried out, if any, are determined by the personnel reviewing the application, taking into account the information of the organization. Taking these factors into consideration, the number of inspection days and number of Inspectors / Auditors are determined by the planning supervisors according to the tables below.

4.2.1. LIFT DIRECTIVE

| CONFORMITY ASSESSMENT MODULE | AUDIT TIME |
|------------------------------|---|
| MODÜL B | 1 DAY (1 day is added for each different type.) |
| MODÜL E,D,H1 | 1 DAY (0,5 day is added for each different type.) |
| MODÜL F,G | ½ days for each product |

4.2.2. Building Materials, G Regulation, Concrete

Building Materials, Regulation G, Concrete controls consist of two stages. Stage 1 inspection is determined as 0,5 days and Stage 2 inspection is determined as 1 day for each product. If more than one product within the same product group within the scope of aggregates are produced within the same facility, Stage 2 inspection of these products can be done within 1 day. However, this can be applied for a maximum of 3 standards on the same day.

| Prepared | Signature | Control | Signature | Confirmation | Signature |
|---------------------------|-----------|-------------------------------|-------------------------------|--------------|-----------|
| Management representative | | Product Certification Manager | VK. Begüm Adıkan B. Arslan | CEO | |



AUDIT TIME DETERMINATION AND PRICING INSTRUCTION

4.2.3. EN 15085-2 Railway applications / Railway vehicles and their welding processes

| NUMBER OF EMPLOYEES | AUDIT TIME |
|---------------------|------------|
| 0-99 | 1 GÜN |
| 100-199 | 2 GÜN |
| 200 OVER | 3 GÜN |

If a design review is requested, 0.5 days are added to the inspection periods.

4.2.4. Other products mentioned above, within the scope of TS EN ISO / IEC 17065

For all other regulations and scopes in the volunteer area, the inspection periods are realized as 1 day per product group.

4.3. The factors that may require additional or less review time are summarized below.

4.3.1. Situations that may require additional audit time:

- If there is activity carried out in more than one building or facility, the distance between the facilities is more than 50 km, limited transportation and communication
- Situations that require an interpreter,
- High-grade rules (space, nuclear facility, military facility, etc.),

4.3.2. Situations that may require reducing the audit time:

- The fact that there is preliminary information about the establishment (such as being documented in another subject),
- Customer's Review information (already documented under another 3rd party program),
- The management system has been operated for more than five years and is certified by a certification body

4.4. Although the factors that reduce the inspection time come together, the time determined for certification review should not be reduced by more than 30% in total with the effect of these activities.

4.5. It is carried out at the same time as the time allocated for certification review for Surveillance Inspections. If there are factors that can increase or decrease these times (such as scope extension or scope reduction), they should be taken into account and recorded by the planning manager.

4.6. If the transportation and accommodation expenses are not covered by the relevant company, these expenses are calculated approximately and added to the certification fees. For companies that have previously documented or transferred from a different UDK or OK, max. Discounts can be applied not to exceed 30%.

| Prepared | Signature | Control | Signature | Confirmation | Signature |
|---------------------------|-----------|-------------------------------|-----------|--------------|-----------|
| Management representative | | Product Certification Manager | | CEO | |



AUDIT TIME DETERMINATION AND PRICING INSTRUCTION

Table-1 Certification Fees According to Directives

| 2014/33/AB LIFT DIRECTIVE | | | | |
|--|------------------|--|--|-----------------------|
| Modul B – EK IV-B | | | | 1500 TL |
| Modul D – EK XII | | | | 2500 TL |
| Modul E – EK X | | | | 2500 TL |
| Modul F – EK V | | | | 750 TL |
| Modul G – EK VIII | | | | 750 TL |
| Modul H1 – EK XI | | | | 3500 TL |
| 2006/42/EC MACHINE DIRECTIVE | | | | |
| AT TYPE REVIEW | | | | 8000 TL |
| 305/2011/AB CONSTRUCTION MATERIALS DIRECTIVE | | | | |
| Sistem 2+ ; Aynı tesis için aynı ürün grubunda başvuru standart sayısı (N) | 1 | 2-4 | 5-10 | 11-20 |
| Belgelendirme/Gözetim ücreti | 3.000 TL | +700x(N-1) | +300x(N-1) | +200x(N-1) |
| 2016/426/AB GAS BURNED DEVICES DIRECTIVE | | | | |
| MODUL B | TEST FEE | TECHNICAL FILE VERIFICATION 1000 TL | | CERTIFICATE 500 TL |
| MODUL F | TEST FEE | TECHNICAL FILE VERIFICATION 1000 TL | | CERTIFICATE 500 TL |
| MODUL G | TEST FEE | TECHNICAL FILE VERIFICATION 1000 TL | | CERTIFICATE 500 TL |
| MODUL C2 | FIRST INSPECTION | 750 TL man/day | | CERTIFICATE 500 TL |
| | SURVEILLANCE | 750 TL man/day | | CERTIFICATE 500 TL |
| | Annual Usage Fee | | 1-10 Model; Number of models * 100 TL 11-30 Model; Number of models * 50 TL 31 and above; Number of models * 30 TL | |

Table-2 : G SIGN AND Product Certification Price Table

| | |
|--|---|
| G / EN 206 / Product Certification certification audit | 3.650 TL FOR 3 CLASSES (ADDITIONAL + 150TL FOR EVERY CLASS) |
| G / EN 206 / Product Certification surveillance audit | 3.450 TL FOR 3 CLASSES (ADDITIONAL + 150TL FOR EVERY CLASS) |
| TS EN 15085-2 CERTIFICATION/ SURVEILLANCE | 6.000 TL/ 3.000 TL |
| TS EN ISO 3834-2 CERTIFICATION/ SURVEILLANCE | 6.000 TL/ 3.000 TL |
| TS EN ISO 3834-3 CERTIFICATION/ SURVEILLANCE | 6.000 TL/ 3.000 TL |
| TS EN ISO 3834-4 CERTIFICATION/ SURVEILLANCE | 6.000 TL/ 3.000 TL |

| Prepared | Signature | Control | Signature | Confirmation | Signature |
|---------------------------|-----------|-------------------------------|--------------------------------|--------------|-----------|
| Management representative | | Product Certification Manager | V.K. Begüm Adıkan B. Arslan | CEO | |



AUDIT TIME DETERMINATION AND PRICING INSTRUCTION

4.7. ISO 9001: 2015 audit is also planned in two stages. Stage 1 can be done on-site or as a document review. According to EA / NACE code list, stage 1 audit is performed on the high risk and risky codes. In medium and low risk codes, stage 1 review can be done as a document review. In the companies that are included in the middle and low risk codes, the head Inspector may want to do stage 1 in the company field when it deems necessary. The decision of this is left to the chief inspector. Preference criteria vary according to product and process complexity, structure and size of the company. However, in high-risk and highest-risk groups, on-site audits are absolutely performed.

5. RELATED DOCUMENTS

TL-04 AUDIT TIME DETERMINATION AND PRICING INSTRUCTION(9001-14001-50001)

6. STATUS OF REVISION

| Revision Date | Revision Number | Overhauled Clause | Explanation |
|---------------|-----------------|-------------------|--|
| 15.12.2006 | 01 | - | Writing format was changed. Revision status table has been added. Order name has been changed.. |
| 18.06.2007 | 02 | 4 | Stage 1 and stage 2 have been added. |
| 18.09.2007 | 03 | | Company logo and trade name changes are reflected.. |
| 05.12.2007 | 04 | Table -2 | Product Certification price list added |
| 03.11.2008 | 05 | Table -2 | FPC Inspection and Q-PASS added to the price list |
| 19.01.2009 | 06 | Document number | Document number has been corrected as CE-TL.005. |
| 01.06.2010 | 07 | 4.7 | EN 206-1 Pricing table has been added.. |
| 02.11.2010 | 08 | 4.7 | Earthing, lightning rod, electrical panel, hygiene and sanitation, noise, vibration, lifting transmission machines, pressure equipment / boilers, cathodic protection inspection fees and product certification fees were revised. |
| 07.03.2011 | 09 | 4.1, 4.6, 4.7, 5 | Definitions and tables related to determining BRC audit duration and fee were added, Table 2 Inspection prices were updated.. |
| 19.01.2012 | 10 | 1, 2, 4.7 | Inspection service fees were removed from the order because a separate order was prepared for the inspection services |
| 18.10.2012 | 11 | 4.7 | Certification fees made within the scope of building materials regulation and G regulation were changed.. |
| 14.02.2013 | 12 | 4.7 | Charges for new regulations have been added |
| 18.04.2013 | 13 | 4.2 | The issue of determining the audit duration related to |

| Prepared | Signature | Control | Signature | Confirmation | Signature |
|---------------------------|-----------|-------------------------------|-----------------------------|--------------|-----------|
| Management representative | | Product Certification Manager | VK. Begum Adnan B. Aslan | CEO | |



AUDIT TIME DETERMINATION AND PRICING INSTRUCTION

| | | | |
|------------|----|---------------------|--|
| | | | EN 45011 has been added.. |
| 20.05.2013 | 14 | 4.9- 5.0 | Duration and fee definition are added in Halal Certification audits |
| 26.12.2013 | 15 | 4.2 | EN 45011 has been updated to TS EN ISO / IEC 17065. |
| 31.10.2014 | 16 | 4.7 Table 2 | 94/9 / AT PRICES ADDED |
| 23.11.2015 | 17 | 4.6 and 4.7 | Additional birches were added and prices for the 305/2011 / EU and G mark were revised... |
| 30.12.2016 | 18 | 4.2 ve 4.3 | Increasing and decreasing situations affecting audit periods and audit periods were revised. |
| 03.04.2018 | 19 | 4.6 | G mark document fee has been revised |
| 26.11.2019 | 20 | 4.7 | The version of the 9001 standard has been updated to 2015 |
| 21.02.2020 | 21 | 5-Tablo 1 – Tablo 2 | Related documents have been updated. Pricing not covered by accreditation has been removed. Prices excluding tour boats are updated in TL. |
| 28.02.2020 | 22 | 4.2.2 | There are 3 daily standard limitations for aggregates |
| 06.04.2020 | 23 | 4.6 | RECREATIONAL CRAFTS DIRECTIVE deleted from scope |

| Prepared | Signature | Control | Signature | Confirmation | Signature |
|---------------------------|-----------|-------------------------------|-----------|--------------|-----------|
| Management representative | | Product Certification Manager | | CEO | |