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| **Please select Country for IMPORT** |
| [ ]  **SAUDI ARABIA** | [ ]  **EGYPT** | [ ]  **SOUTH SUDAN** | [ ]  **ALGERIA** | [ ]  **Others:** |

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| **Trade parties & place of Inspection** |
| **Seller (Exporter)** : name and address **Commercial Registration No.:**       | **Buyer (Importer) :** name and address**Commercial Registration No.:** |
| Telephone: |       | Telephone: |       |
| Fax: |       | Fax: |       |
| Email: |       | Email: |       |
| Contact name: |       | Contact name: |       |

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| **Manufacturer (if applicable)** : name and address | **Place of inspection :** name and address  |
| Telephone: |       | Telephone: |       |
| Fax: |       | Fax: |       |
| Email: |       | Email: |       |
| Contact name: |       | Contact name: |       |

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| **Proforma Invoice / Contract / Purchase Order** |
| Number:       | Date:       | Value:       | Currency:      /  | Incoterm:       |

[ ]  Please refer to the attached invoice

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| **Product & Delivery Information** |
| Goods Description: ***Please complete attached Declaration of Conformity*** | Goods conditions: [ ]  New [ ]  Second hand/Used |
| Type of delivery: [ ]  Total [ ]  Partial  | Shipment method: [ ]  Air [ ]  Sea [ ]  Road |
| Port of Loading:       | Port of Discharge:       |
| Packing details:       | [ ]  FCL:      x20” FCL      x40” FCL[ ]  LCL [ ]  Bulk [ ]  General Cargo/Conventional |
| Requested date of inspection:       |  |

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| **Additional Information** |
| ISO 9001 Certificate  | [ ]  Yes [ ]  No  | Other Certification:       |
| Test Report provided | [ ]  Yes [ ]  No  | Testing done by | [ ]  Own lab [ ]  Third party Lab  |
| Lab information |  ISO 17025 accreditation [ ]  Yes [ ]  No [ ]  Other:        |

Please complete the above information the same as the declaration of conformity; the completed forms and the required documents should be returned to QA TECHNIC by email or by fax. QA TECHNIC remains available to provide additional information about the Product Certification.

Please feel free to contact info@qatechnic.com about comments/complaints/appeals regarding the certification service.

QA TECHNIC’s General Terms and Conditions of Business (available at https://static.qatechnic.com/files/pdf/terms-and-conditions.pdf) fully apply to this report and all related services performed.

**Declaration of Conformity**

We:

[Name of the Manufacturer / Seller]

[Address]

hereby declare under our own responsibility that the product(s) listed below, to which this Declaration of Conformity relates satisfy the requirements of the standards and other normative documents applicable for the goods to be exported to the country of import.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item # or Batch #** | **HS code** | **Product/Goods description** | **Country of Origin** | **Quantity****& Unit** | **Standard(s) or normative reference** |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |

[ ]  According to the attached invoice

Name and position:

Place and date of issue:

Signature & Stamp: